



Maryland Association of Election Officials

Representing the Local Election Boards of the State of Maryland

Tuesday, July 13, 2021

MINUTES

A meeting of the Maryland Association of Election Officials (MAEO) was held, virtually, on the 13th day of July 2021. Notice of the meeting and the agenda were properly provided.

OFFICERS AND BOARD MEMBERS PRESENT:

David Garreis, President (Anne Arundel County)
Ruie Marie Lavoie, Vice President (Cecil County)
Danna Archie-Williams, Treasurer (Baltimore County)
Abigail Goldman, Secretary (Baltimore City)
Alisha Alexander, Board Member (Prince George's County)
Alysoun McLaughlin, Board Member (Montgomery County)
Ben Frey, Board Member (Somerset County)
Chrissy Jones, Board Member (Queen Anne's County)
Kimberly Phillips, Board Member (Howard County)

MEMBERS PRESENT:

Please see attached listing.

CALL TO ORDER:

President David Garreis called the meeting to order at 10:03 am. A quorum was established with all of the board members present. Introductions were made and roll call of those in attendance was recorded.

ADDITIONS TO THE AGENDA:

Mr. Garreis added the following items to the agenda:

- Review and approval of the proposed Department of Legislation for canvassing ballots before Election day.
 - Motion to accept the agenda change was made by David Garreis.
 - Seconded by Kim Phillips
- Changing the text of the language in the proposed bylaws amendment
 - Ms. Alisha Alexander motioned to add the item to the agenda in new business.
 - Ms. Ruie Lavoie seconded.
- Preliminary 2022 MAEO conference.
 - Ms. Ruie Lavoie motioned to add this to the agenda.
 - Ms. Abigail Goldman seconded it.

MINUTES:

The Board Minutes of the June 15, 2021 meeting were presented.

MOTION: Ms. Ruie Lavoie to approve the Minutes of the June 15, 2021 meeting.

SECOND: Ms. Alisha Alexander seconded the motion.

ACTION: All Board members voted in favor of the motion. Motion carried and Board minutes were approved.

TREASURER'S REPORT:

Ms. Danna Archie-Williams gave the treasure's report. She thanked 22 LBE's for sending in the conference paperwork and she is still waiting for 2 LBE's paperwork.

As of today we have

- 360 MAEO members
- 232 are attending the conference
- 37 virtually
- 5 paid vendors

Event Insurance:

Ms. Williams got 3 quotes for event insurance:

- Event Helper - \$224.10 per day
- RBNA - \$369.30 per day
- K and K - \$415 for the entire event

Ms. Williams suggested using K and K. We have used them before and were satisfied with them.

MOTION: Ms. Ruie Lavoie motioned to go with the quote from K and K

SECOND: Ms. Alisha Alexander seconded the motion.

ACTION: All Board members voted in favor of the motion. Motion carried and Board minutes were approved.

Ms. Lavoie thanked Ms. Archie-Williams for all her hard work and extended the Board's appreciation of her hard work.

COMMITTEE REPORTS:

Absentee Ballot - Ms. Tae Frerer is working with the subcommittees on wording for the proposed legislation.

Audit – Ms. Archie-Williams will speak to Ms. Gail Hatfield and Ms. Katie Brown to set a date for the annual audit.

Awards – Ms. Archie-Williams said it's the last call for Awards and Recognition. The closing date is July 16 2021. All retirements should be given to Ms. Katie Brown.

Constitution and Bylaws – Ms. Alisha Alexander said the committee submitted the proposed bylaws and will discuss it in new business.

Elections – Mr. Garreis said that he is happy to announce that Mr. Jeff Stevens (Baltimore County) has stepped forward and accepted the Chair position. He is working to get the ballot ready.

Early Voting/Election Judge – No report at this time.

Election Technology Committee – No report at this time.

Legislative – Ms. Katie Berry reported she has 12 subgroups working on gathering a lot of great information.

Newsletter – No report at this time.

Personnel – Mr. David Garreis and Ms. Ruie Lavoie said they are working on the Director and Deputy Director grade adjustments which is the final step in the reclassification process to the new election series classifications. Mr. Garreis said that he is working on the draft and will reach out to SBE very soon to set a meeting and hopefully go before the State Board.

Standards and Voter Registration – Ms. Kim Phillips said that the Voter Registration Committee is working in concert with the Standards Committee to develop a training manual using the manual created by Carroll County. Her committee is also cleaning up some Spirit issues.

Voter Outreach – No report at this time.

Voter Registration – Included with the Standards Committee Report.

Webmaster – Mr. Hassan Aslam reported that he has updated the website and has posted the MAEO Conference information.

OLD BUSINESS:

2021 Annual Conference and SBE Biennial – Ms. Lavoie reminded the Committee Chairs to send their annual report to Ms. Goldman as soon as possible. They are ecstatic about the number of people who opted to attend in person. She also reminded everyone that if you cannot attend the Biennial, a waiver is required. A letter must be submitted to the State Administrator and should be emailed to Mary Cramer Wagner.

We are holding a mock biennial day on July 26 2021 to test the virtual side of the conference.

50/50 raffle: Ms. Katie Brown and Ms. Katie Berry need volunteers to help with the fundraiser for the educational fund. A flyer went out yesterday explaining how to purchase advanced tickets online, but they need volunteers to sell during the conference. You do not need to be present in person to win.

During the Wednesday night banquet, we are asking everyone to wear white in honor of the passing of the 19th amendment.

Team building exercise will be led by Ms. Chrissy Jones and her LBE. It will involve volleyball, sand castle building, ladder bowl and corn hole. There will be prizes so look for more information coming soon.

The fishing trip will be held Monday morning and the fees need to be paid in advance to Ms. Williams so she can give them the correct count.

Due to the pandemic housekeeping in the hotel will be optional. If the service is desired, when you check in, please tell them. As always, there is no housekeeping in the Condos.

Election ballots are to be dropped off in the Conference Registration room in the blue ballot box. They may be mailed to Mr. Jeff Stevens prior to the conference.

NEW BUSINESS:

MACo approached MAEO about cost sharing of the new EPB's. A letter was drafted and shared with the Directors, Deputy Directors and MAEO Board Members.

Agenda Additions:

MAEO Bylaws: Ms. Alexander said they are at an impasse on how to proceed between her committee and the elections committee. She would like feedback from the Board for clarification.

A discussion followed on how to make the intent of the bylaw change clear to the voting members.

Ms. Ruie Lavoie said she sees the Board has three choices:

1. Kick it back to the committee for clarity
2. Move forward on the way it was submitted
3. Add a word and parenthesis to make it clear.

MOTION: Ms. Alysoun McLaughlin motioned to go send it back to committee.

SECOND: Ms. Ruie Lavoie seconded the motion.

ACTION: All Board members voted in favor of the motion. Motion carried and Board minutes were approved. Ms. Alexander will set up a meeting ASAP to get it straightened out.

Canvassing ballots before Election day.

MOTION: Mr. David Garreis motioned to amend the language saying Election Day results will be posted by LBE

SECOND: Ms. Ruie Lavoie seconded the motion.

ACTION: All Board members voted in favor of the motion. Motion carried and Board minutes were approved

Preliminary 2022 MAEO conference

Ms. Ruie Lavoie gave the available dates of March 27, 2022 to April 1, 2022. A discussion followed about making it a virtual one, a one-day conference or a full blown conference in Ocean City.

Ms. Lavoie said the board should think about it and Ms. Goldman will put It on the agenda of the August meeting in Ocean City.

OPEN FORUM

Tabled – no time permitting.

NEXT MEETING

The next meeting will be held at 2:00 pm on Monday, August 23, 2021, in Ocean City, Maryland. Proper notice and the agenda will be provided.

ADJOURNMENT

There being no further business, on a motion made by Ms. Danna Archie-Williams and second by Ms. Ruie Lavoie, the meeting was adjourned at 12:17 pm.

Respectfully submitted,

Abigail Goldman
Secretary

Approved by Board at the September 30, 2021 Board Meeting

MEETING ATTENDANCE:

NAME	COUNTY	BOARD MEMBER
David Garreis	Anne Arundel	President
Ruie Lavoie	Cecil	Vice President
Danna Archie-Williams	Baltimore County	Treasurer
Abigail Goldman	Baltimore City	Secretary
Alisha Alexander	Prince Georges	Board Member
Alysoun McLaughlin	Montgomery	Board Member
Ben Frey	Somerset	Board Member
Kimberly Phillips	Howard	Board Member
Christine Jones	Queen Anne's	Board Member
Allison Murphy	Caroline	
Armstead Jones	Baltimore City	
Barbara Morgan	Frederick	
Brittany Feagans	Calvert	
Brittany Phillips	Dorchester	
Carl Dayley	Washington	
Catherine Mundel	Harford	
Charlotte Davis	Howard	
Cheemoandia Blake	Kent	
Cindy Remmey	Cecil	
Crystal McGinn	Queen Anne's	
Debra Brohawn	Caroline	
Devin Jones	Anne Arundel	
Dionne Church	Wicomico	
Donald Gaither	Anne Arundel	
Eduardo DeLima	Carroll	
Erin Perrone	Carroll	
Fred Gloeckler	Talbot	
Gail Hatfield	Calvert	
Glen Muir	Baltimore City	
Gwendolyn Dales	Dorchester	
Hassan Aslam	Anne Arundel	
Jayne Lister	Queen Anne's	

Jeff Stevens	Baltimore County	
Jeri Cook	Talbot	
Jessica Noranbrock	Dorchester	
Jocelyn Abbott	Wicomico	
Joe Torre	Anne Arundel	
Karen Perry	Cecil	
Katherine Berry	Carroll	
Kelly Eichelberger	Queen Anne's	
Kim H. Slusar	Harford	
Kim Jones	Carroll	
Kim Spence	Harford	
Kimberly Jones	Dorchester	
Kirk Baskerville	Baltimore City	
Kirstin Scott	Calvert	
Lisa Nash	Baltimore County	
Marc Welch	Frederick	
Marshall Garrett	Harford	
Mary C. Wagner	SBE	
Michelle Meekins	Kent	
Nathan Reynolds	Cecil	
Nicole Hill	Anne Arundel	
Paul Noranbrock	Queen Anne's	
Paula Pascall	SBE	
Reider Bennett White	Anne Arundel	
Richard Jerscheid	Anne Arundel	
Richard T. Siejack	Harford	
Robert Brady	Anne Arundel	
Ron Thomas	Baltimore County	
Samantha Logsdon	Alleghany	
Shawn Larson	Baltimore City	
Stephanie Taylor	Harford	
Stephen Feryus	Harford	
Svetlana Passey	Calvert	
Tae Ferrar	St. Mary's	
Tammy Willis	Caroline	
Teresa Riggins	Worcester	
Teresa Womble	Howard	
Tiffany Ferrell	Howard	
Tracy Dickerson	Charles	
Virginia Green	Harford	