



Maryland Association of Election Officials

Representing the Local Election Boards of the State of Maryland

Thursday, June 15, 2021

MINUTES

A meeting of the Maryland Association of Election Officials (MAEO) was held, virtually, on the 15th day of June 2021. Notice of the meeting and the agenda were properly provided.

Officers and Board Members Present:

David Garreis, President (Anne Arundel County)
Ruie Marie Lavoie, Vice President (Cecil County)
Danna Archie-Williams, Treasurer (Baltimore County)
Abigail Goldman, Secretary (Baltimore City)
Alisha Alexander, Board Member (Prince George's County)
Alysoun McLaughlin, Board Member (Montgomery County)
Ben Frey, Board Member (Somerset County)
Chrissy Jones, Board Member (Queen Anne's County)
Kimberly Phillips, Board Member (Howard County)

Members Present:

Please see attached listing.

CALL TO ORDER

President David Garreis called the meeting to order at 10:05 am. A quorum was established with all of the board members present. Introductions were made and roll call of those in attendance was recorded.

AGENDA

There being no changes or additions to the Agenda, the Board accepted the agenda as presented.

MINUTES

The Board Minutes of the May 6, 2021 meeting were presented.

MOTION: Ms. Ruie Lavoie to approve the Minutes of the May 6, 2021 meeting.

SECOND: Ms. Kimberly Phillips seconded the motion.

ACTION: All Board members voted in favor of the motion. Motion carried and Board minutes were approved.

TREASURER'S REPORT

Ms. Danna Archie-Williams gave the treasures report. It is attached to these minutes.

COMMITTEE REPORTS

Absentee Ballot- They have met two times and are looking at the problems we encountered from the last election. They are waiting to see what Legislation passed in 2021 will affect us. They will be meeting again this month.

Audit- no report at this time

Awards – Ms. Archie-Williams gave the instructions for the Shining Star Awards.

Constitution and Bylaws – Ms. Alisha Alexander said the committee met on May 13, 2021 to discuss the committee's goals and objectives. They also discussed some concerns with the Bylaws and what it does not cover.

Elections – Mr. (David) Garreis said that he is still looking for a new committee head. If you are interested in heading the committee to please send him an email.

Early Voting/Election Judge – Ms. Daneen Banks reported that they are setting up a Lessons Learned Part 2.

Election Technology Committee – Mr. Ben Frey reported that they met the day after the last meeting and spoke about the EPB's.

Legislative: Ms. Katie Berry reported she has set up the Legislation sub groups and they have been working on their assignments. She hopes to have the white paper soon.

Newsletter – none

Personnel – Mr. David Garreis and Ms. Ruie Lavoie said they working on the Directors and Deputy Directors raises.

Standards – Ms. Dionne Church stated that they held a productive meeting and they have setup subgroups: MDVOTERS User Manual and MDVOTERS Training Manual.

State Registration Review – Ms. Katie Berry – please see Legislative report it was combined.

Voter Outreach – no report

Voter Registration –Ms. Kimberly Phillips reported the committee is working with the Standards Committee and also working on cleaning up Spirit issues.

Webmaster – Mr. Aslam reported that he has updated the website and posting the MAEO Conference items on there.

OLD BUSINESS

2021 Annual Conference and SBE Biennial - Ms. Ruie Lavoie and Ms. Abigail Goldman

Ms. Lavoie is hoping to send out the Conference Information document this week. In addition, the agenda should be forthcoming.

It is shaping up to become a great conference. We have had some speakers to change. But we do have some dynamic speakers and the CTCL and FBI will be in attendance.

Ms. Chrissy Jones is organizing the Monday fishing trip. The price includes the bait, reels and permit. Please get the registration form to Ms. Archie-Williams as soon as possible. In addition, make sure the payment goes to Ms. Archie-Williams.

Ms. Lavoie reminded everyone that reservation's need to be made by July 22, 2021.

In addition, make sure you send Ms. Lavoie a copy of your County's Tax-Exempt certificate.

Biennial – if you are attending virtually your registration needs to be paid to receive the link. Each person will get a unique link so that we can track who is attending.

If you cannot attend the Biennial you need to write a letter to Ms. Lamone to ask to be excused.

NEW BUSINESS

None

OPEN FORUM

Ms. Alysoun McLaughlin asked MAEO to send a letter to MACo to support a 50/50 split on the EPB's. MACo is poised to help with this.

MOTION: Ms. Alexander motioned to draft a letter to support MACo in asking for a 50/50 split of the EPB's.

SECOND: Ms. Abigail Goldman seconded the motion.

ACTION: All Board members voted in favor of the motion. Motion carried.

Ms. Alexander said she will be sending out a Smart Sheet on precinct based ballot issues no later the close of business on Thursday.

NEXT MEETING

The next meeting will be held 10 am on Tuesday, July 13, 2021. Proper notice and the agenda will be provided.

ADJOURNMENT

There being no further business, on a motion made by Ms. Ruie Lavoie and a second by Ms. Danna Archie-Williams, the meeting was adjourned at 11:02 am.

Respectfully submitted,

Abigail Goldman
Secretary

Approved by Board at the July 13, 2021 Board Meeting

MEETING ATTENDANCE:

NAME	COUNTY	BOARD MEMBER
David Garreis	Anne Arundel	President
Ruie Lavoie	Cecil	Vice President
Danna Archie-Williams	Baltimore County	Treasurer
Abigail Goldman	Baltimore City	Secretary
Alisha Alexander	Prince Georges	Board Member
Alysoun McLaughlin	Montgomery	Board Member
Ben Frey	Somerset	Board Member
Kimberly Phillips	Howard	Board Member
Christine Jones	Queen Anne's	Board Member
Allison Murphy	Caroline	
Amy Sullivan	Harford	
Anthony Gutierrez	Wicomico	
Armstead Jones	Baltimore City	
Barry Jackson	Washington	
Bill Blockston	Wicomico	
Brani Underwood	St. Mary's	
Brittany Feagans	Calvert	
Bruce Robinson	Baltimore County Board Member	
Catherine Mundel	Harford	
Cathy Quesenberry	Queen Anne's	
Cheemoandia Blake	Kent	
Cheyenne Richards	Anne Arundel	
Christine Martin	Calvert	
Crystal McGinn	Queen Anne's	
Daneen Banks	Prince Georges	
Daniel Oltman	Anne Arundel	
David Jones	St. Mary's	
Deborah Hamer	Montgomery	
Debra Brohawn	Caroline	
Diane Lobel	Alleghany	
Dionne Church	Wicomico	
Donald Gaither	Anne Arundel	
Duane Powell	SBE	
Erin Perrone	Carroll	
Fred Gloeckler	Talbot	
Guy Mickley	Howard	
Gwendolyn Dales	Dorchester	
Hassan Aslam	Anne Arundel	
Jayne Lister	Queen Anne's	
Jennifer McLaughlin	SBE	
Jeri Cook	Talbot	

Jocelyn Abbott	Wicomico	
Joe Torre	Anne Arundel	
Judi East	Wicomico	
Justin Wall	Harford	
Karen Perry	Cecil	
Katherine Berry	Carroll	
Kay Robucci	Washington	
Kelly Eichelberger	Queen Anne's	
Kim H. Slusar	Harford	
Kim Spence	Harford	
Kimberly Jones	Dorchester	
Kirstin Scott	Calvert	
Lateef Owodunni	Prince Georges	
Lisa Nash	Baltimore County	
Loraly Sisler	Harford	
Marc Welch	Frederick	
Marshall Garrett	Harford	
Mary C. Wagner	SBE	
Michelle Meekins	Kent	
Monica Fields	Howard	
Nathan Reynolds	Cecil	
Nicole Hill	Anne Arundel	
Paul Noranbrock	Queen Anne's	
Richard Jerscheid	Anne Arundel	
Richard T. Siejack	Harford	
Rita Walczkevans Evans	Baltimore County	
Robert Brady	Anne Arundel	
Samantha Logsdon	Alleghany	
Sarah Mohan	Harford	
Sloane Hurley	Dorchester	
Stephanie Taylor	Harford	
Stephen Feryus	Harford	
Stuart Harvey	Frederick	
Susan Julian	St. Mary's	
Svetlana Passey	Calvert	
Tae Ferrar	St. Mary's	
Tammy Willis	Caroline	
Teresa Womble	Howard	
Tiffany Ferrell	Howard	
Towanna Craig	Prince Georges	
Tracy Dickerson	Charles	
Viriginia Green	Harford	
William Feuer	Baltimore County Board Member	



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REPORT OF THE TREASURER

For the Period

August 5, 2020 to June 15, 2021

Balance on Hand August 5, 2020 Audit **\$ 46,690.14**

Receivables:

2021 Membership Fees (358) \$10,740.00

2021 Conference \$ 4,630.00

2021 Conference Guest \$ 225.00

2021 Vendors \$ 8,000.00

Total Receivables: **\$ 23,595.00**

Audit Balance & Total Receivables: **\$ 70,285.14**

Expenditures:

Other Expenses 2020

Go Daddy \$ 287.76

2020 Conference Expense

Awards \$ 344.25

Other Expense 2021

Office Supplies (Gift) \$ 97.00

Educational Grants 2021 **\$ 2,400.00**

Total Expenditures **\$ 3,129.01**

Total in Account as of June 15, 2021	\$ 67,156.13
Minus Balance of Educational Grants	\$ (5,574.52)
Earmarked 2021 Conference	\$ (15,000.00)
Balance on Hand June 15, 2021	\$ 46,581.61



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Membership Breakdown

As of June 14, 2021

Membership:

(24 LBE's)

Paperwork & Payment

(1 LBE's)

Paperwork

Conference:

(2 LBE's)

Paperwork & Payment

(8 LBE's)

Paperwork

(1 Guest)

Paperwork & Payment

(6 Guest)

Paperwork

Vendors: 8 Rep's

(2)

Paperwork & Payment

(1)

Paperwork

TOTAL Members (358)

TOTAL Conference (103)