

Maryland Association of Election Officials

Representing the Local Election Boards of the State of Maryland

Tuesday, January 12, 2021

MINUTES

A meeting of the Maryland Association of Election Officials (MAEO) was held, virtually, on the 12th day of January 2021. Notice of the meeting and the agenda was properly provided.

Officers and Board Members Present:

David Garreis, President (Anne Arundel County)
Ruie Marie Lavoie, Vice President (Cecil County)
Monica Fields, Secretary (Howard County)
Danna Archie-Williams, Treasurer (Baltimore County)
Alisha Alexander, Board Member (Prince George's County)
Ben Frey, Board Member (Somerset County)
Chrissy Jones, Board Member (Queen Anne's County)
Alysoun McLaughlin, Board Member (Montgomery County)
Kimberly Phillips, Board Member (Howard County)

Officers and Board Members Absent:

All were present for the meeting.

Members and Guests Present:

Caitlin Whately, Pollbook Project Manager

CALL TO ORDER

President David Garreis called the meeting to order at 10:03 am. Quorum was established with all Board Members present. Introductions were made and roll call of those in attendance was recorded. (21/24 LBEs present)

AGENDA

One addition was made to the Agenda (2021 MAEO Conference); the Board accepted the agenda with the addition.

MINUTES

The Minutes were tabled for the next meeting.

COMMITTEE REPORTS

The deadline has been extended for those still interested in being in a committee.

OLD BUSINESS

No Old Business to discuss.

Maryland Association of Election Officials

Representing the Local Election Boards of the State of Maryland

NEW BUSINESS

1. 2021 MAEO Action Items

a. 2021 Legislative Session

- i. Mr. Stuart Harvey and Ms. Katherine Berry discussed with the Membership there are a few Election Bills to be proposed in the MD Legislative Session (Wednesday, January 13, 2021).
- ii. Testimony is prepared on what MAEO is supporting or opposing.
- iii. It has been asked of the LBE Directors/Deputy Directors to submit any Bills, that they feel the Legislative Committee should discuss further, send it to the Committee.
- iv. The Committee urges the Membership to read/stay up-to-date with *Maryland Matters* (www.marylandmatters.org)
- v. The date for the next MAEO Legislative meeting is Friday, January 22, 2021.

b. Personnel Projects

- i. Mr. Garreis would like collaboration with the LBE Directors on revising the job specifications of the Election Director I and the Election Director II positions. Re: it overlaps with the Election Project Manager position.
- ii. Would like all personnel changes completed before the fiscal year.

c. 2021 MAEO Conference

- i. The Co-Chairs discussed the date of the Annual Conference/Biennial is too soon considering the COVID-19 Vaccination Priority Schedule.
- ii. Vaccination for the public will be in either April or May and there are no assurances if the group restrictions will be lifted by the time of the May date [of the Conference].
- iii. The Board agrees with the Conference Committee to talk to the venue representative about pushing back the date of the Conference. Proposing a tentative date in September 2021. Maybe August 2021

d. EPB Procurement Project – Caitlin Whately, Pollbook Project Manager

- i. Ms. Whately discussed the timeline on the procurement of the new electronic pollbooks.
- ii. Lets the Membership know that the best way to get involved is to be a part of the Focus Groups.
- iii. Contact Ms. Whately (caitlin.whately1@maryland.gov) to get the Project Dashboard information in order to be involved.
- iv. The aim is for a PBW in July and a Mock Election in November.

e. Web Page Assistance

OPEN FORUM

Katie Berry addressed how precinct-level-results will inconvenience the LBEs. Paper ballots will slow down the process. Redistricting is also a major concern. Would like MAEO to get ahead of these issues.

Maryland Association of Election Officials

Representing the Local Election Boards of the State of Maryland

Armstead Jones addressed the Board about the absence of the MAEO Elections Summary Report.

NEXT MEETING

The next meeting will be Tuesday, February 9, 2021 at 10 am; to be held virtually. Proper notice and the agenda will be provided.

ADJOURNMENT

There being no further business, on a motion made by Ruie Lavoie and a second by Alisha Alexander the meeting was adjourned at 11:12 am.

Monica Fields
Secretary

