

Official Use Only	
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Amount \$ _____	
Organization _____	
ID # _____	
Date of Approval _____	
Sign of Approval _____	
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**Supplemental Grant - Professional Certification Program  
For Election Officials  
Grant Application**

Name:	Date of Application:
Residential Address:	County:
Mailing Address:	Position:
City/State:	E-mail Address:
Home Phone:	Work Phone:
Years of MAEO Membership:	Fax Number:
Signature of Applicant:	Supervisor Approval:

1. What type of grant are you applying for with this Grant Application? *(Please check only one and provide information)*

Class or Conference:

- CERA
- IaoGO
- Other \_\_\_\_\_

Name of CERA Class/IaoGO Conference: \_\_\_\_\_

Date of Class/Conference: \_\_\_\_\_

Location: \_\_\_\_\_

Special Workshop:

- Internet Course/Webinar
- Website Design/Evaluation
- Local College Course
- Other \_\_\_\_\_

Name of Class: \_\_\_\_\_

Date of Class: \_\_\_\_\_

Location: \_\_\_\_\_

Travel:

- Air/Rail
- Ground

Date: \_\_\_\_\_

2. What funding efforts have you taken or received with your local government for this continuing education?

3. State why you are requesting this Grant and how the Grant would benefit you and election administration:

4. Describe your activities with MAEO (e.g., MAEO committee, or other election-related groups):



## MAEO Supplemental Grant- Professional Certification Programs For Election Officials

- Who may apply:** All local Board of Elections (LBEs) of Maryland, Substitute Members of LBEs, and administrative and support staff of the LBEs (as defined in Article III (b) of the Constitution and Bylaws).
- How to apply:** Complete and file an application with the Chair of the MAEO Educational Grant Committee. Include the registration form if you are requesting a grant to attend a class or convention.
- When to apply:** Applications must be submitted eight (8) weeks prior to the start of a class.

### ELIGIBILITY REQUIREMENTS

Dues with the association must be current. As an active member of MAEO, you must have demonstrated an interest in continuing your education in Election Administration and be currently involved with committee activities of this Association or other election-related activities. You must be an active member in good standing for one year to apply for a grant to cover local classes and 18 months for any grants that involve travel. New members are encouraged to contact committees of interest.

### AWARD AMOUNT

Classes and Conferences: Up to \$400.00 will be sent directly to organization.

Special Workshops (ie..website training, webinars, software courses): Up to \$200.00 will be sent directly to organization.

Travel: Up to \$200.00 reimbursement of travel receipts/mileage to be incurred.

**\*\*\*ONLY ONE TYPE OF GRANT PER PERSON, PER ACTIVITY, PER YEAR WILL BE ALLOWED.**

### NOTIFICATION

Notification will be sent to all applicants regarding the disposition of their applications. The decision of the Committee is final. Recognition of all grant recipients will be made at the annual meeting of the Association.