



Maryland Association of Election Officials

Representing the Local Election Boards of the State of Maryland

May 8, 2017

MINUTES

A Meeting of the Maryland Association of Election Officials (MAEO) was held on the 8th day of May, 2017 in the office of the Anne Arundel County Board of Elections located at 6740 Baymeadow Drive in Glen Burnie, Maryland. Notice of the meeting and the agenda was properly provided.

Board Members Present:

David Garreis, President (Anne Arundel County)
Alysoun McLaughlin, Vice President (Montgomery County)
Ruie Marie Lavoie, Secretary (Baltimore County)
Danna Archie-Williams, Treasurer (Baltimore County)
Alisha Alexander, Board Member (Prince George's County)
Gail Hatfield, Board Member (Calvert County)
Armstead B. Jones, Sr., Board Member (Baltimore City)
Mary-Frances Vavra-Alcoser, Board Member (Baltimore County)
Gilberto Zalaya, Board Member (Montgomery County)

Members and Guests Present:

Wendy Adkins, St. Mary's County
Daneen Banks, Prince George's County
Katherine Berry, Carroll County
Katie A. Brown, Baltimore County
Jerri Cook, Talbot County
Dionne Church, Wicomico County
Gwendolyn Dales, Dorchester County
Charlotte Davis, Howard County
Tae Frere, St. Mary's County
Abigail Goldman, Baltimore City
Teresa Goode, Talbot County
Anthony Gutierrez, Wicomico County
Stuart Harvey, Frederick County
Christine Jones, Queen Anne's County
David Jones, St. Mary's County
Kim Jones, Dorchester County
Susan Julian, St. Mary's County
Jane Lister, Queen Anne's County
Dale Livingston, Harford County
Crystal McGuinn, Queen Anne's County

Members and Guests Present, continued:

Sarah Mohan, Harford County
Leah Mooney, Harford County
Maggie Mundle, Harford County
Paula Paschall, State Board of Elections
Kimberly Phillips, Howard County
Richard Siejack, Harford County
Dawn Sinclair, Howard County
Amy Sullivan, Harford County
Stephanie Taylor, Harford County
Paula Troxell, Carroll County
Mary Wagner, State Board of Elections
Teresa Womble, Howard County

CALL TO ORDER

The meeting was called to order by President David Garreis at 10:09. Quorum was established with nine (9) Board Members present in person. Introductions were made and roll call of those in attendance was taken however, roll call of those present by phone was not taken.

PRESIDENT'S REMARKS

David Garreis announced the purpose of the Executive Session held on April 17, 2017 was personnel including a discussion on the appointment of a parliamentarian and the roles of committee chairs.

AGENDA

Additions and changes to the agenda were requested. With no changes or additions requested, the Board unanimously accepted the agenda as submitted.

TREASURER'S REPORT

Treasurer Danna Williams presented the Treasurer's Report (attached to and made part of these Minutes) for the Period March 28, 2016 to May 8, 2017, which reflected Receivables in the amount of \$115,375.00. Total Receivables balance included \$46,585.00 in 2016 Conference Fees, \$9,810.00 in 2017 Membership Dues, \$52,250.00 in 2017 Conference Fees, \$4,000.00 in Vender Fees and \$2,730.00 in 2017 Conference Fees-Guest. Total Expenditures were reflected in the amount of \$77,374.39. Total Account Balance as of May 8, 2017 is \$85,665.24 which reflects a Balance on Hand of \$77,700.59 and \$7,964.65 which is earmarked for Educational Grants.

All local Boards have paid their annual membership dues with 328 current members. To date, there have been approximately 260 conference registrations received.

MOTION: Gail Hatfield motioned to accept the Treasurer's Report for period ending May 8, 2017 as submitted.

SECOND: Gilberto Zalaya

ACTION: Favorable and unanimous, the Motion carried.

2017 ANNUAL MEETING AND CONFERENCE

June 6, 2017 to June 9, 2017 at the Clarion Resort in Ocean City, Maryland. Discussion was held regarding the contract signed with Tippy Martinez for his appearance during lunch. The Board was informed that he will be paid \$600.00 and provided with a hotel room. The Board respectfully requested that that no other contracts be signed without prior acknowledgement and approval from the entire Board. Discussion was held regarding the cost of the entertainment planned – movie Days of Thunder. The cost for the copyright is \$300.00 and it has been paid. This cost does not include the screen set-up and bonfire costs. Chrissy Jones provided a summary of other conference information.

Discussion was held regarding adding a speaker, Charles Stuart, to the Looking ahead to 2018 panel discussion. The total cost would be no more than \$400.00.

MOTION: Ruie Lavoie motioned to approve adding this speaker as his presentation will directly benefit all attendees and is specifically election related.

SECOND: Alisha Alexander

ACTION: Favorable. Motion carried with 6 For and 3 Against (Danna Williams, Armstead Jones and Gail Hatfield)

Discussion held regarding inviting Nikki Charlson or Linda Lamone to speak during the conference. All Board members agreed to work around their schedules in order to accommodate their attendance.

COMMITTEE REPORTS

Audit – Gail Hatfield, Chair reported that the committee will complete the audit within two (2) weeks of the annual meeting. The Board will be notified of the date.

Awards – Katie Brown, member gave a verbal report on the progress of the committee and retirement recognitions received to date. The Committee is meeting with the Board in closed session directly after this meeting to discuss nominations.

Constitutions and Bylaws – Charlotte Davis, Chair presented a written report to the Board.

The Board discussed the bylaw amendment submission and the requirements to vote by secret ballot and to allow every member the opportunity to vote.

MOTION: Armstead Jones motioned to accept the proposed bylaw amendment question and to bring before the membership by secret ballot at the Annual Meeting.

SECOND: Alyson McLaughlin

ACTION: Favorable and unanimous, the Motion carried.

Early Voting/Election Judges – Daneen Banks, Chair gave a verbal report that included a summary of the planned conference breakout session.

Education and Grants – Armstead Jones, Chair advised the Board that the committee is establishing the next meeting date.

Elections – Jeff Stevens, Chair is preparing for the election during the Annual Meeting. He will produce and distribute the sample ballot to all members. Absentee ballot requests must be submitted no later than May 26, 2017.

Legislative – Stuart Harvey, Chair provided the Board and membership information on new and coming legislation. May Wagner, State board of Elections also provided important information and an overview about possible new legislation that will require ballot boxes at every early voting location.

Personnel – No report provided.

Regulations Review – Alysoun McLaughlin, Chair gave an overview of the subcommittee, Absentee and indicated the meeting is scheduled for May 18th in Talbot County. SBE also set a deadline for provisional ballot regulations suggested changes.

Voter Registration/Standards – Dale Livingston, Chair advised the committee is working on the training modules and the next meeting date is May 17th in Anne Arundel County.

NEW BUSINESS

Conference Insurance – The Board reviewed and discussed the two (2) proposals received for insurance during the annual meeting and conference.

MOTION: Ruie Lavoie motioned to accept the proposal from K&K Insurance with the addition, there will be vendors present at the conference.

SECOND: Alysoun McLaughlin

ACTION: Favorable and unanimous, the Motion carried.

Credit Card Reader – the Conference Committee requested a credit card reader for the silent auction. The Board reviewed the information received and discussed the cost. The Board unanimously agreed not to grant the request.

MOTION: Gail Hatfield motioned not to pursue the credit card reader at this time.

SECOND: Armstead Jones

ACTION: Favorable and unanimous, the Motion carried.

Smart Sheet Web Forum Update – Stephanie Taylor and Amy Sullivan provided an update on the progress. The Board thanked them for their work and requested their assistance in the ongoing maintenance.

OPEN FORUM

The Floor was opened for comments and questions. Questions were asked regarding an update on the progress of the Personnel Committee. The Board will advise when a report is available.

NEXT MEETING

The next meeting will be held on June 6, 2017 at 2:00 pm at the Clarion Resort in Ocean City, Maryland. Meeting information and agenda will be provided to the membership.

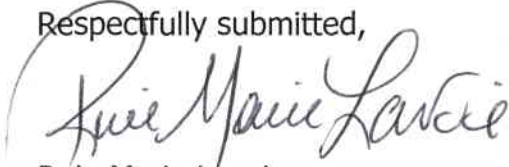
EXECUTIVE SESSION

The meeting was recessed at 11:45 am and the Board entered into a closed meeting with the Awards Committee to discuss personnel, specifically nominations received for various awards. The meeting reconvened at 12:01 pm.

ADJOURNMENT

There being no further business, on a motion made by Ruie Lavoie and a second by Alisha Alexander, the Meeting was adjourned at 12:03 am.

Respectfully submitted,



Ruie Marie Lavoie
Secretary

Approved this 2nd day of August, 2017

Maryland Association of Election Officials

Representing the Local Election Boards of the State of Maryland

REPORT OF THE TREASURER

For the Period

March 28, 2016 to May 8, 2017

Balance on Hand June 6, 2016 Audit

\$ 47,664.63

Receivables:

2016 Conference Fees	\$ 46,585.00
2017 Membership Dues	\$ 9,810.00
2017 Conference Fees	\$ 52,250.00
2017 Vendors Fees	\$ 4,000.00
2017 Conference Fees-Guest	\$ 2,730.00

Total Receivables:

\$ 115,375.00

Audit Balance & Total Receivables:

\$ 163,039.63

Expenditures:

2016 Conference Expenses

Hotel/Meals/Audio	\$ 62,349.60
Conference Planner Pay/ Mileage	\$ 798.18
Name Tags/Folders	\$ 63.69
Awards/Giveaways	\$ 2,958.74
Retirement	\$ 575.00
Refunds	\$ 670.00

\$ 67,415.21

Other Expenses 2017

Meeting Refreshments	\$ 172.77
Web-Site Membership/Webpage Design/Go To Meeting	\$ 890.06
2016 Holiday Party	\$ 557.93
Office Expenses	\$ 37.03

2017 Conference Expenses

Speaker Deposit	\$ 5,175.00
Entertainment	\$ 300.00
Giveaways	\$ 2,801.51
Silent Auction Supplies	\$ 24.88

\$ 9,959.18

Total Expenditures

\$ 77,374.39

Total in Account as of May 8, 2017

\$ 85,665.24

Minus Balance of Educational Grants

\$ (7,964.65)

Balance on Hand May 8, 2017

\$ 77,700.59

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Membership and Conference Breakdown

As of May 7, 2017

Membership:

24 LBE's (327+1 members) are complete with listings of members and payments
Adding one member have paperwork waiting on check.

Conference:

21 LBE's (227 attending)

3 LBE's (33 more attending)
All paperwork is in waiting on checks.

Total should be (260 attending)

12 Guest in with paperwork and payments
Adding one guest have paperwork waiting on check.

9 Vendors (14 Reps) in with paperwork and payments

EVENT LIABILITY INSURANCE QUOTATION

THIS QUOTATION IS SUBJECT TO CHANGE AND FULL MARKET SUPPORT PRIOR TO BINDING COVERAGE.

QUOTE #: 294230
NAMED INSURED: MAEO Maryland Association of Election Officials
POLICY PERIOD: FROM: TBD (Date of Purchase)
TO: 6/10/2017 12:01:00 AM

LIMITS OF INSURANCE:

General Liability

Carrier: New Hampshire Insurance Company

General Liability Aggregate	\$2,000,000
GL Products/Completed Operations	\$1,000,000
GL Personal/Advertising Injury	\$1,000,000
Each Occurrence	\$1,000,000
Damages to Premises Rented to You	\$300,000

Spectator Excess Accident Medical

Carrier: United States Fire Insurance Company

Accidental Death & Dismemberment (AD&D)	\$5,000
Accident Medical Expense Benefit	\$5,000
Corridor Deductible per incident per person	\$100
Dental Maximum per tooth per accident	\$250
Aggregate Limit of Indemnity per Accident (Applicable to AD&D only)	\$50,000

Primary GL Premium	\$84.00
Primary GL TRIA	\$3.00
Additional Insureds	\$100.00
Waiver of Subrogation	\$100.00
Premium SubTotal	\$287.00
Spectator Excess Accident Medical Premium	\$7.00
Professional Service Fee:	\$56.00
TOTAL:	\$350.00

SUBJECTIVITIES:

None

QUOTE EXPIRATION DATE: 4/28/2017 11:12:48 AM

POLICY FORMS: Economic Sanctions Endorsement 89644 6-13, Policyholder Notice - Taxes, Assessments and/or Surcharges 118477 (3/15), Declaration Page 94858, Addendum To Declarations 78711 (03 16), CGL Coverage Part Declarations JDL 190 (2)-X-A (1-95), Claims Reporting Instructions , AIG Policyholder Notice 91222 (9/16), Forms And Endorsements List , CGL Coverage Form CG 00 01 04 13, Common Policy Conditions IL 00 17 11 98, CGL Enhancement Endorsement 86563 12 04, Abuse or Molestation Exclusion CG 21 46 07 98, Assault & Battery Exclusion 101145 4 09, Asbestos and Silica Exclusion 82540 (8/07), Attendance Limitation Exclusion 100461 3 09, Field of Entertainment Exclusion 60368 5, Fireworks Exclusion 96725 1207, Limited Event Coverage 100472 (3/09), Limited Event Cov ADDENDUM Short Term JDL 190(2) X-A (1-95), MedPay Exclusion CG 21 35 10 01, Nuclear Energy Exclusion IL 00 21 05 04, Prof Liab Excl 97020 2 08, Securities and Financial Interest 73003 4 99, Silicosis Exclusion 64003 901, Stunt Exclusion 72981 499, Sports Leisure Entertainment Exclusions 100456 3 09, Total Lead Exclusion 58332 (08/07), Violation Statutes Exclusion 87295 105, War Exclusion CG 00 63 12, TRIA Disclosure 96556 (1/15), AI - Managers Lessors CG 20 11 04 13, AI - Designated Persons CG 20 26 04 13, AI - Subdivision CG 20 12 07 98, Waiver of Subrogation CG 24 04 05 09, AIG Privacy Notice 123112 (09/16), Time Stamp Endorsement 102215 (7/10), Radioactive Matter Exclusion 62898 (7/12).

SCHEDULE OF INSURED EVENTS

Name:	Type:	Start Date:	End Date:	Participant Option:	Volunteer Option:	Max Daily:	Total Attend:
MAEO 2017 Annual Conference	Conference/Convention	06/06/17	06/09/17	N/A*	N/A*	350	350

* PLEASE PROCEED TO PAGE #4 TO VIEW PARTICIPANT AND/OR VOLUNTEER COVERAGE LIMITS, IF APPLICABLE.



Event General Liability Insurance
Proposal & Application

Payment Outstanding: [Click here to make payment](#)

PROPOSAL NUMBER 1102603
PREPARED ON 03/29/2017
PROPOSAL VALID UNTIL 04/05/2017 (7 days)

PREPARED FOR Maryland Association of Election Officials Danna Archie-Williams 11112 Gilroy Road, Ste 104, Hunt Valley, MD 21031 Phone: 4108871065 Email: dewilliams@baltimorecountymd.gov	LICENSED AGENT (ALL 50 STATES) East Main Street Insurance Services, Inc. Will Maddux PO Box 1298 Grass Valley, CA 95945
PROPOSAL CREATED BY www.TheEventHelper.com Inc. Justin Deme 1020 McCourtney Rd. Suite B, Grass Valley, CA 95949 Phone: (530) 477-6521 Email: justin@theeventhelper.com	INSURED BY Lloyds Syndicate 2623 NAIC: AA-1128623 82% Lloyds Syndicate 623 NAIC: AA-1126623 18% Rating: A.M. BEST A(Excellent) XV
COVERAGE LIMITS Each Occurrence (Includes Bodily Injury and Property Damage) \$1,000,000 Personal & Advertising Injury \$1,000,000 Products / Completed Operations Aggregate INCLUDED General Aggregate \$2,000,000 Medical Payments \$5,000 Liquor Liability Not Included Waiver of Subrogation Not Included Additional Insured(s) Included Hired & Non-Owned Auto Not Included Deductible \$1,000	POLICY COVERAGE INTENT This is just an brief overview, see policy for exact coverage. Property Damage Coverage for your rented Event Locations. Bodily Injury Coverage for your Event Attendees. Protection from Property Damage & Bodily Injury Lawsuits. Liquor Liability coverage included to over-served attendees. COST BREAKDOWN Premium \$87.40 Stamping Fees \$0.00 Tax \$2.76 Policy Fee \$45.48 Risk Purchasing Group Membership Cost \$0.00 Outstanding Policy Cost \$135.64
EVENT DETAILS Where is your event? MD Total days of coverage you need? 4 Estimated total attendance? 300 Convention - Indoor	UNDERWRITING QUESTIONS Are there amusement devices, inflatables, rides or animals? No Are there water activities? No Is there camping, sleeping overnight or events past 2am? No
COVERAGE TERM Dates of Coverage: 06/06/2017, 06/07/2017, 06/08/2017, 06/09/2017	EVENT DESCRIPTION MAEO Annual Conference
ADDITIONAL INSURED(S) (SHOWING 1 OF 1) Clarion Resort Fountainbleau Hotel 10100 (101st) Coastal Highway Ocean city, MD 21842	



Event General Liability Insurance Proposal & Application

Payment Outstanding: [Click here to make payment](#)

PROPOSAL NUMBER
1102603

PREPARED ON
03/29/2017

PROPOSAL VALID UNTIL
04/05/2017 (7 days)

REFUND POLICY

If I choose to cancel my general liability policy, I will be subject to a refund fee of \$45.48, the full Administration Charge on my policy. In the very unlikely case www.TheEventHelper.com's coverage terms do not meet my venue's insurance requirements and cannot be amended to do so, I am eligible for a full refund of my policy price. No refunds will be issued after the commencement of the policy period.

TERMS & CONDITIONS

NOTICE TO THE APPLICANT

No fact, circumstance or situation indicating the probability of a Claim or action for which coverage may be afforded by the proposed insurance is now known by any person(s) or organization(s) proposed for this insurance other than that which is disclosed in this application. It is agreed by all concerned that if there is knowledge of any such fact, circumstance or situation, any Claim subsequently emanating there from shall be excluded from coverage under the proposed insurance.

For the purpose of this application, the undersigned authorized agent of the person(s) and organization(s) proposed for this insurance declares that to the best of his/her knowledge and belief, after reasonable inquiry, the statements in this application and in any attachments, are true and complete. Underwriting Managers or the Company are authorized to make any inquiry in connection with this application. Signing this application does not bind the Company to provide or the Applicant to purchase the insurance.

If the information in this application and any attachment materially changes between the date this application is signed and the effective date of the policy, the Applicant will promptly notify the underwriter, who may modify or withdraw any outstanding quotation or agreement to bind coverage.

This is a Claims-made policy with a 24 Month Extended Reporting Period. You have 2 years from the policy expiration date to submit claims in writing to the insurance company.

TERMS AND CONDITIONS

A. I/We warrant to the Company, that I/We understand and accept the notice stated above and that the information contained herein is true and that it shall be the basis of the policy and deemed incorporated therein, should the Company evidence its acceptance of this application by issuance of a policy. Note: This application is signed by undersigned authorized agent of the Applicant(s) on behalf of the Applicant(s) and its owners, partners, directors, officers and employees. Name of Person Acknowledging Warranty: Danna Archie-Williams, 03/29/2017

B. I/We confirm that we understand that your Athletic / Sporting Participants, Performers/Crew/Stunts, Firearms, Auto Exposures, Animal Exposures and Assault & Battery are Excluded From This Policy.

C. I/We confirm that there will be no Mosh Pits or Fireworks/Pyrotechnics of any Kind.

D. I understand there is no coverage for amusement devices, inflatables, rides or animals (classified animal event removes animal exclusion). This does not mean you cannot have them at your event, it means our policy will exclude coverage for amusement devices, inflatables, rides or animals. This policy will not cover any athletic or sports participants, employees, volunteers, or individuals compensated by the insured.

E. I/We understand that the event types under "EXCLUDED EVENT TYPES" are excluded from this policy.

EXCLUDED EVENT TYPES

Aircraft Events, Animal Acts and Shows, Bicycle Rallies, Races and Events, Block Parties/Street Closures/Street Fairs - Over 5,000 in Attendance, Boat Shows (on the water), Bounce Houses, Bungee Jumping, Carnivals with Amusement Devices, Circuses, Concerts - Not otherwise classified, Concerts with Rap, Hip Hop, Heavy Metal, Ska, Punk, or similar types of music Cycle Events, Evangelistic Events with Faith Healing or Similar Activities, Events with Armed Private Security, Events with Known Attendance Prior to the Events Greater than 5,000 People Exotic animal shows and Events, Film Production, Firearms, Fireworks, Fraternity Events, Go Kart Races, Grad Night, Gun and Knife Shows, Halloween - Haunted Houses/Attractions, Hang gliding/Sky Diving, Hay Rides (on public roads or when horse-drawn), Heads of State Events, Hot Air Balloon Rides/Events, Hypnotist, Inflatables, Instructional Classes - Driver Education, Flying or Health, Laser Tag, Luge, Mechanical Amusement Devices Including Mechanical Bulls, Mosh Pits, Motorized Sporting Events, New Years Party (open to Public/not by invite only) Night Club Shows, Overnight Camping and Retreats, Paint Ball, Parachuting, Parades, Parasailing, Petting Zoos, Political Rallies, Professional Sports, Promoters, Pyrotechnics, Raves, Reality TV Shows, Record Signing's in Stores, Renaissance Fairs/Festivals, Re-Enactments, Rodeo and Roping Events - Professional, Roller Coasters/Sky Coasters, Rummage Sales - Other than for Charities, Saddle Animals, Sidewalk Sales, Skateboarding, Ski Events, Sky Diving, Slam Dancing, Sorority Events, Swap Meets/Flea Markets, Swimming and Pool Facilities, Temporary Grandstands, Tobogganing, Tractor Pulls, Trampolines, Triathlons, Wall Climbing, War Games/Re-enactments, Water Events, Water Slides

F. You are hereby notified that your policy will terminate effective no later than the date and time of its expiration. You have no right of automatic renewal and additional coverage will require application with no guarantee of approval or policy issuance.

Licensed Agent in all 50 states: Will Maddux

PURCHASE LINK

https://www.theeventhelper.com/purchase/index?ehq=1102603&ehsa=open_proposal&session=D05782

Quote Date : 03/29/2017
Quote# : 553802

Coverage & Premium Quote Summary

Short Term Special Event Single or Multiple Day Event (open-to-the-public or ticketed event)

Commercial General Liability

Eligibility

Selected operation:	Convention
Coverage effective date(s):	06/06/2017 to 06/09/2017
In what state is the person/organization purchasing this coverage located?	Maryland
Where does the event take place?	Maryland
Provide attendance information:	
Number of consecutive event days (not including set-up or tear-down):	4
Estimated daily attendance of this event:	325
Total event attendance	1,300
Is the event held at more than one location?	No
Are overnight accommodations or camping facilities part of the event?	Yes
Is the attendee responsible for the payment of the reserved room or camping site?	Yes
Is there any incidental live musical performances at the event? (Note: concerts and music festivals are not eligible for purchase online)	No
Alcoholic beverages are:	Not available at the event
Does the insured event have any concessionaires, exhibitors or vendors?	No
Does the event have any of the following activities?	No
Rides, mechanical amusement devices, inflatable recreational devices, dunk tanks, bungee operations/equipment, Petting zoos or animals owned, rented or hired by the insured, Fireworks/pyrotechnics	
Are any of the following operations or services offered?	No
Activist rallies/marches/literature distribution; Animal obedience training; Athletic events and competitions**; Bonfires; Car/Motorcycle/RV/Boat shows**; Cinematography & photography for commercial use; Circuses; Color party, foam party or raves; Concerts or Music Festivals**; Events held on an airport premises; Events honoring national and/or local celebrities or professional athletes; Events involving any motorized vehicle(s) in, or while in practice for, or while being prepared for, or while qualifying for, or while testing for any racing, speed, demolition, distance, or stunting activity; Food eating contests; Fraternity or sorority events**; Geocaching events; Gun and/or knife shows; Haunted attractions; Health fairs or shows; Historical battle reenactments; In or on water activities; Mazes (corn, hay or fence); Overnight retreat; Parades**; Political events (except private fundraising auctions, benefits, dances, dinners); Pumpkin chuckin events; Rodeos** (activities including, but not limited to bull or bronco riding, roping activities, or barrel racing); Seances; Tractor pulls; Union meetings	
Is the current carrier non-renewing coverage?	No
Have any liability claims been paid under this organization's insurance coverage in the last three years?	No

Coverage & Limits

Each Occurrence:	\$ 1,000,000
General Aggregate (other than Products-completed Operations):	\$ 5,000,000
Products-completed Operations Aggregate:	\$ 1,000,000
Personal and Advertising Injury:	\$ 1,000,000
Damage to Premises Rented to You:	\$ 300,000
Medical Expense :	\$ 5,000

Total Commercial General Liability Premium:

\$395.00

Notable Exclusions:

The following exclusions are contained in the commercial general liability coverage provided by this program. Abuse, molestation, harassment or sexual conduct; Aircraft/hot air balloon; Airport; Amusement devices (the ownership, operation, maintenance or use of: any mechanical or non-mechanical ride, slide, or water slide, any inflatable recreational device, any bungee operation or equipment, any vertical device or equipment used for climbing-either permanently affixed or temporarily erected, or dunk tank. Amusement device does not include any video arcade or computer games or structures that are not designed to bounce on, slide on, ride on or tunnel through); Animals (injury or death to any animal, or injury, death or property damage caused by an animal owned, rented or hired by you); Asbestos; Commercial general liability standard exclusions (CG0001 04/13 edition); E-commerce Consulting; Employment-related practices; Events held at multiple locations (except for weddings); Events held outside the United States; Events with over 3,000 in total attendance; Fireworks; Fungi or bacteria; Lead; Nuclear energy liability; Operations of concessionaires, exhibitors and/or vendors at your event; Performers; Petting zoos; Room and board liability; Saddle animals; Snowmobile; Violation of statutes that govern e-mails, faxes, phone calls or other methods of sending materials or information; Those operations listed as ineligible: Activist rallies, marches or literature distribution; Airshows, Animal obedience training; Athletic events and competitions; Bonfires; Cannabis related events; Car/Motorcycle/RV/Boat shows; Cinematography and photography for commercial use; Circuses; Color party, foam party or raves; Events and/or concerts - involving rap, hip-hop, alternative or techno/DJ; Events held on an airport premises; Events honoring national and/or local celebrities or professional athletes; Events involving any motorized vehicle(s) in, or while in practice for, or while being prepared for, or while qualifying for, or while testing for any racing, speed, demolition, distance, or stunting activity; Food eating contests; Fraternity or sorority events (unless reported and approved by us); Geocaching events; Gun and/or knife shows; Haunted attractions; Health fairs or shows; Historical battle reenactments; In or on water activities; Mazes (corn, hay or fence); Overnight retreats; Parades; Political events (except private fundraising auctions, benefits, dances, dinners); Pumpkin chuckin events; Rodeos (any rodeo activity including, but not limited to, bronco or bull riding, steer roping, team roping, barrel racing or horseback riding); Seances; Tailgating events (unless reported and approved by us); Tractor pulls; Union meetings; Walks/running events.

Terms & Conditions:

1. Premiums are 100% fully earned when coverage begins and non-refundable.
2. Any exposure changes that deviate from the original enrollment form must be reported in writing.
3. Acceptance of this quote confirms your desire to obtain liability insurance through the Sports, Leisure and Entertainment Risk Purchasing Group. K&K reserves the right to decline any request for coverage.
4. Coverage is contingent upon receipt of premium payment. No coverage will be deemed in effect until premium is received by the company or their representative.
5. Host liquor liability is included but only if the insured is not in the business of manufacturing, distributing, selling, serving or furnishing alcoholic beverages.
6. Commercial General Liability Broadening Endorsement:
 - Expected or intended bodily injury or property damage resulting from the use of reasonable force to protect persons or property.
 - Non-owned Watercraft - extended to 58 feet.
 - Supplementary Payments - \$2,500 bail bonds, \$500 a day loss of earnings.
 - Waiver of Right of Recovery.
 - Bodily Injury definition expanded to include mental anguish, mental injury, shock, fright, humiliation, emotional distress or death resulting from bodily injury, sickness or disease.
 - Damage to Premises Rented to You - the term fire is replaced with fire, lightning, explosion, smoke and leaks from sprinklers.
 - Additional Coverage:
 - Emergency Real Estate Consultant Fee - \$25,000
 - Identity Theft Exposure - \$25,000
 - Key Individual Replacement Cost - \$50,000
 - Lease Cancellation Moving Expense - \$2,500
 - Temporary Meeting Space - \$25,000
 - Terrorism Travel Reimbursement - \$25,000
 - Workplace Violence Counseling - \$25,000

Premium Summary

Total Commercial General Liability:

\$ 395.00

Total Premium:	\$ 395.00
RPG Membership Fee	\$15.00
Total Amount Due	\$410.00

*** Premium subject to change if not completing purchase same day as quoting ***

This summary is not a contract of insurance. You must refer to the actual policy for complete information regarding coverage terms, conditions and exclusions, as they may change from one coverage period to the next. Please remember that you will receive evidence of coverage immediately if purchased online.

You may request a copy of the full policy by submitting a written request.

Acceptance of this quote confirms your desire to obtain liability insurance through the Sports, Leisure and Entertainment Risk Purchasing Group (where applicable). An RPG provides group purchasing power for similar risks resulting in potential advantageous coverage terms, competitive rates, risk management bulletins, and rewards for favorable group loss experience.

An RPG membership fee may be charged.

Fraud Warning

Applicable in AL, AR, DC, LA, MD, NM, RI and WV

Any person who knowingly (or willfully)* presents a false or fraudulent claim for payment of a loss or benefit or knowingly (or willfully)* presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison. *Applies in MD Only.

Applicable in CO

It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

Applicable in FL and OK

Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony (of the third degree)*. *Applies in FL Only.

Applicable in KS

Any person who, knowingly and with intent to defraud, presents, causes to be presented or prepares with knowledge or belief that it will be presented to or by an insurer, purported insurer, broker or any agent thereof, any written, electronic, electronic impulse, facsimile, magnetic, oral, or telephonic communication or statement as part of, or in support of, an application for the issuance of, or the rating of an insurance policy for personal or commercial insurance, or a claim for payment or other benefit pursuant to an insurance policy for commercial or personal insurance which such person knows to contain materially false information concerning any fact material thereto; or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act.

Applicable in KY, NY, OH and PA

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties* (not to exceed five thousand dollars and the stated value of the claim for each such violation)*. *Applies in NY Only.

Applicable in ME, TN, VA and WA

It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties (may)* include imprisonment, fines and denial of insurance benefits. *Applies in ME Only.

Applicable in NJ

Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.

Applicable in OR

Any person who knowingly and with intent to defraud or solicit another to defraud the insurer by submitting an application containing a false statement as to any material fact may be violating state law.