

# Maryland Association of Election Officials

Representing the Local Election Boards of the State of Maryland

## **MINUTES** **August 23, 2016**

A Meeting of the Maryland Association of Election Officials (MAEO) Board of Directors was held on August 23, 2016 in the Anne Arundel County Board of Elections office located at 6740 Baymeadow Drive in Glen Burnie, Maryland. Notice of the meeting was properly provided and included the specific purpose of the meeting.

### **Board Members Present:**

David Garreis, President (Anne Arundel County)  
Alysoun McLaughlin, Vice President (Montgomery County) – By Phone  
Ruie Marie Lavoie, Secretary (Baltimore County)  
Alisha Alexander, Board Member (Prince George's County) – By Phone  
Gail Hatfield, Board Member (Calvert County)  
Armstead B. Jones, Sr., Board Member (Baltimore City)  
Mary-Frances Vavra-Alcoser, Board Member (Baltimore County)  
Gilberto Zalaya, Board Member (Montgomery County)

### **Board Members Absent:**

Danna Archie-Williams, Treasurer (Baltimore County)

### **Members and Guests Present:**

Daneen Banks, Prince George's County – By Phone  
Cheemoandia Blake, Kent County – By Phone  
Katie A. Brown, Baltimore County – By Phone  
Steve Fratz, Garrett County – By Phone  
Abigail Goldman, Baltimore City – By Phone  
Stuart Harvey, Frederick County – By Phone  
Stacy Johnson, State Board of Elections – By Phone  
Christine Jones, Queen Anne's County  
Kevin Keene, Harford County  
D. Shawn Larson, Baltimore City  
Dale Livingston, Harford County  
Kim Mikeljohn, State Board of Elections – By Phone  
Val Patterson, Howard County – By Phone  
Kim Phillips, Howard County – By Phone  
Stephanie Taylor, Harford County – By Phone  
Brittani Thomas, Queen Anne's County  
Joe Torres, Anne Arundel County  
Debbie Towery, Cecil County – By Phone  
Lora Walters, Cecil County – By Phone  
Teresa Womble, Howard County

## CALL TO ORDER

The meeting was called to order by President David Garreis at 9:35 am. Quorum was established with five (5) Board members present in person and two (2) Board members present by phone.

## AGENDA

Mr. Garreis outlined the specific purpose of the meeting to be to establish the dates and the venue for the 2017 Annual Meeting. No other discussion will be held.

## 2017 ANNUAL MEETING AND CONFERENCE

The Board reviewed quotes received from The Grand Hotel & Spa, the Princess Royale Oceanfront Hotel & Conference Centre and the Clarion Resort Fountainbleau Hotel. Copies were provided to each Board member. The Grand Hotel & Spa appeared to have submitted the lowest bid however other considerations were discussed including sound and projection. Feedback, opinions and recommendations were accepted from the Floor. Attendance data was reviewed. Discussion was held.

MOTION: Alysoun McLaughlin motioned to hold the 2017 Annual Meeting and Conference from June 6, 2017 to June 9, 2017 at the Clarion Resort Fountainbleau Hotel.

SECOND: Alisha Alexander

ACTION: Favorable with a vote of 6 for and 3 no. Passed.

Mr. Garreis will contact the hotel to finalize the contract. He will also work with the hotel regarding food and beverage choices and provide that information to the Board.

The Board will draft the roles and responsibilities of the conference planner to discuss and approve at the next meeting. Any MAEO member in good standing may apply to be selected for this position.

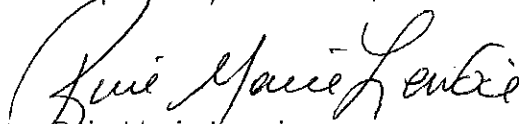
## NEXT MEETING DATES

The next meeting of the Maryland Association of Election Officials (MAEO) will be held on September 12, 2016 at 10:00 am in the office of the Baltimore County Board of Elections located in Hunt Valley, Maryland. Ruie Lavoie will send notice of the meeting.

## ADJOURNMENT

There being no further business, on a motion made by Armstead Jones and a second by Gail Hatfield, the Meeting was adjourned at 10:14 am.

Respectfully submitted,

  
Ruie Marie Lavoie  
Secretary

Approved this 15<sup>th</sup> day of December, 2016

[www.maeo.net](http://www.maeo.net)