

Maryland Association of Election Officials

2018 Annual Meeting of the Membership

Clarion Resort Fontainebleau Hotel
10100 Coastal Hwy, Ocean City, MD 21842
Phone: 410.524.3535

AGENDA

Revised: 1/8/2018 11:14:03 AM – Draft Version 1.8

Tuesday, March 13, 2018

Terrace Lobby

Vendor Set-Up

2:00 pm

Conference Room 6

MAEO Board of Directors' Meeting

3:00 pm - 5:00 pm

Conference Room 5

Conference Registration – Hosted by Baltimore City and Worcester County
Door Prize Drop-Off (Each County should donate 2 door prizes)

4:00 pm

Hotel Check-In

5:00 pm

Crystal Ballroom – Terrace Level

MAEO Business Meeting

Call to Order & Establish Quorum – David Garreis, President
Roll Call – Ruie Marie Lavoie, Secretary
Welcome Address – David Garreis
Approval of Minutes – Ruie Marie Lavoie
Guest Speaker – Elections Assistance Commission
Theme Winner – Katie Brown, Awards Committee Member (Baltimore County)
General Information and Housekeeping – David Garreis
Adjournment

6:00 pm

Dinner & Entertainment on Your Own – Information in Attendee Folders

Wednesday, March 14, 2018

Terrace Lobby

Vendor Display

7:00 am – 8:30 am

Horizons Restaurant

Breakfast Buffet

Must Display MAEO Name Badge and Buffet Ticket

7:30 am – 9:00 am

Conference Room 5

Conference Registration – Hosted by Baltimore City and Worcester County
Door Prize Drop-Off

Wednesday, March 14, 2018, continued

- 9:00 am **Crystal Ballroom – Terrace Level**
2018 Annual Meeting of the Membership
Call to Order & Welcome Address – David Garreis, President
Roll Call – Ruie Lavoie, MAEO Secretary
Prayer for Deceased Members – Lou Ann Trummel, Board President (Worcester County)
Pledge of Allegiance – Baltimore City
Guest Speaker – Worcester County Representative
Approval of 2017 Annual Meeting Minutes – Ruie Marie Lavoie, Secretary
Treasurer’s Report – Danna Archie-Williams, Treasurer
Committee Chair Recognition – Ruie Lavoie, Board/Committee Liaison
Committee Reports, Chair(s) listed below. Bold indicates reports in packets.
*Audit – Gail Hatfield (Calvert County)
*Awards & Recognition – Ruie Marie Lavoie (Baltimore County)
*Constitution & Bylaws – Charlotte Davis (Howard County)
*Educational Grant – Armstead Jones (Baltimore City)
*Elections – Jeff Stevens (Baltimore County)
*Election Judges/Early Voting – Daneen Banks (Prince George’s County)
*Election Technology – Garrick Hendricks (Calvert County)
*Legislative – Stuart Harvey (Frederick County)
*Newsletter – Ben Fry (Somerset County)
*Personnel – Kevin Keene (Harford County)
*State Regulations Review – Alysoun McLaughlin (Montgomery County)
*Voter Registration and Standards – Dale Livingston (Harford County) & Jessica White (Montgomery County)
*Website – Hassan Aslam (Anne Arundel County)
- 9:20 am **Opening Remarks**
Linda Lamone, Administrator, State Board of Elections (SBE)
- 9:30 am **2018 MAEO Election Information**
Introduction of Candidates – Biographies in packets
Jeff Stevens, Election Committee Chair (Baltimore County)
- 9:40 am **General Information and Housekeeping**
David Garreis, President
- 9:45 am – 10:00 am **Terrace Lobby**
BREAK Coffee, Tea and Water
- 10:00 am – 11:00 am **Crystal Ballroom**
Department of Homeland Security - Risk and Vulnerability Assessment
Raymond A. Hanna, Protective Security Advisor, DHS
Nikki Charlson, Esq., Deputy Administrator, State Board of Elections
Katherine Berry, Director, Carroll County
Guy Mickley, Director, Howard County

Wednesday, March 14, 2018, continued

11:00 am – 12:00 pm **Crystal Ballroom**
Polling Place Emergency Preparedness
Lieutenant Keith Runk, Assistant Commander, Special Operations Division
Maryland State Police

12:00 pm – 1:30 pm **Grand Ballroom**
Lunch Buffet – OC Boardwalk
Must Display MAEO Name Badge

Vendor Introductions and Presentations
Gail Hatfield, Past President Board Member

12:45 pm **MAEO Awards & Shining Star Awards**
David Garreis, President
Katie Brown, Awards Committee (Baltimore County)
Catherine “Maggie” Mundle, Awards Committee (Harford County)

1:30 pm – 2:30 pm **Crystal Ballroom**
Media Relations; Bridging the Gap
David Collins, I-Team Reporter, WBAL TV 11
Kate Ryan, WTOP News
Debbi Wilgoren, Maryland Politics Editor, Washington Post
Alisha Alexander, Director Prince George’s County
Armstead B. Jones, Sr., Director, Baltimore City

2:30 pm – 2:45 pm **Terrace Lobby**
BREAK – Something Sweet

2:45 pm – 4:45 pm **Conference Room 3**
Attorney Breakout Session
Nikki Charlson, Esq., Deputy Administrator, State Board of Elections
Andrew Bailey, Esq., Board Counsel, Baltimore County

2:45 pm – 3:40 pm **Breakout Sessions:**

Conference Room 1
All Things Absentee and Nursing Homes Program
Janet Smith, Voter Registration Manager of Audits, State Board of Elections
Cindy Woodward, Administrative Officer, Anne Arundel County

Conference Room 2
Innovative Election Judge Recruitment
Erin Perrone, Director of Election Reform, State Board of Elections
Catherine “Maggie” Mundle, Judge Program Manager, Harford County
Sabrina Graves, Election Supervisor II, Baltimore City
Jessica Noranbrock, Data Application Specialist, Dorchester County

Wednesday, March 14, 2018, continued

Crystal Ballroom, Hall 1

Information Technology - Conducting the Election

Brandon Mulvey, Voting Systems Manager, State Board of Elections
Garrick Hendricks, Election Systems Coordinator, Calvert County

Crystal Ballroom, Hall 2A

Employee Reclassification and Promotions

Sylvia Brown, Director of Human Resources, State Board of Elections
Ruie Marie Lavoie, Administrator, Baltimore County

Crystal Ballroom, Hall 2B

2018 Legislative Update

Roger Wilson, Alderman, Frederick County
Stuart Harvey, Director, Frederick County

3:45 pm – 4:45 pm

Breakout Sessions:

Conference Room 1

All Things Absentee and Nursing Homes Program

Janet Smith, Voter Registration Manager of Audits, State Board of Elections
Cindy Woodward, Administrative Officer, Anne Arundel County

Conference Room 2

Innovative Election Judge Recruitment

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Crystal Ballroom, Hall 1

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Crystal Ballroom, Hall 2A

Employee Reclassification and Promotions

Sylvia Brown, Director of Human Resources, State Board of Elections
Ruie Marie Lavoie, Administrator, Baltimore County

Crystal Ballroom, Hall 2B

2018 Legislative Update

Roger Wilson, Alderman, Frederick County
Stuart Harvey, Director, Frederick County

6:00 pm – 7:30 pm

Grand Ballroom

Dinner Buffet – Little Italy

Must Display MAEO Name Badge

Door Prizes

Wednesday, March 14, 2018, continued

8:00 pm – 11:00 pm **Grand Ballroom**
Elections Got Talent
Bring Your Perfectly Imperfect Talent!!
Cash Bar and Music

9:00 pm **Grand Ballroom**
Elections Trivia – How Well Do you Know Your Election Family?
Prizes, Cash Bar and Music

Thursday, March 15, 2018

7:00 am – 8:30 am **Horizons Restaurant**
Breakfast Buffet
Must Display MAEO Name Badge and Buffet Ticket

9:00 am **Crystal Ballroom**
2018 Annual Meeting of the Membership
Reconvene & Welcome Address – David Garreis, President
Opening Remarks – Nikki Charlson, Deputy Administrator, SBE

9:15 am – 10:45 am **Crystal Ballroom**
Election Alert: At the Intersection of Process and Outcome
Sharon M. Weinstein, MS, RN, CRNI-R, CSP, FACW, FAAN
President, NSA-DC

10:45 am – 11:00 am **Terrace Lobby**
BREAK Coffee, Tea and Water

11:00 am – 12:00 pm **Crystal Ballroom**
Managing Diversity and the Generational Gap in Elections
Election Preparedness and Program Development (EPPD)
Carla Harris, Chief Executive Officer, ImageWorks

12:00 pm – 1:30 pm **Conference Room 3**
MAEO Election
Candidate Biographies in Attendee Packet

12:00 pm – 1:30 pm **Grand Ballroom**
Lunch Buffet – Pizza Shop
Must Display MAEO Name Badge
Door Prizes

12:45 pm **MAEO Board and Committee Chair Service Recognition**
Katie Brown, Awards Committee, Baltimore County
Catherine “Maggie” Mundle, Awards Committee, Harford County

Thursday, March 15, 2018, continued

- 1:30 pm – 3:30 pm **Crystal Ballroom, Hall 1**
Board and Attorney Break Out
Canvass Procedure Review and Definition of a Vote
Nikki Charlson, Esq., Deputy Administrator, State Board of Elections
Andrew Bailey, Esq., Board Counsel, Baltimore County
- 1:30 pm – 2:25 pm **Breakout Sessions:**
- Crystal Ballroom, Hall 2A**
Supervisor Training
Sylvia Brown, Director of Human Resources, State Board of Elections
- Conference Room 1**
Same Day Registration – What’s New, Best Practices and Helpful Hints
Brandon Mulvey, Voting Systems Manager, State Board of Elections
Ruie Marie Lavoie, Administrator, Baltimore County
- Crystal Ballroom, Hall 2B**
Post-Election Audits – From A to Z, Everything You Need to Know
Erin Perrone, Director of Election Reform, State Board of Elections
Alisha Alexander, Director, Prince George’s County
Tracy Dickerson, Director, Charles County
Allison Murphy, Director, Caroline County
- Conference Room 2**
Voter Engagement and Empowerment
Joshua Ramos, Voter Outreach Coordinator, Anne Arundel County
Mary-Frances Vavra-Alcoser, Outreach Coordinator, Baltimore County
Gilberto Zelaya, Voter Outreach Coordinator, Montgomery County
- 2:25 pm – 3:30 pm **Breakout Sessions:**
- Crystal Ballroom, Hall 2A**
Supervisor Training
Sylvia Brown, Director of Human Resources, State Board of Elections
- Conference Room 1**
Same Day Registration – What’s New, Best Practices and Helpful Hints
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Thursday, March 15, 2018, continued

Conference Room 2

Voter Engagement and Empowerment

Joshua Ramos, Voter Outreach Coordinator, Anne Arundel County
Mary-Frances Vavra-Alcoser, Outreach Coordinator, Baltimore County
Gilberto Zelaya, Voter Outreach Coordinator, Montgomery County

3:30 pm – 3:45 pm

Terrace Lobby

BREAK – OC Boardwalk

3:45 pm – 5:00 pm

Crystal Ballroom

The Magic of Communication: Elect to Connect

Joshua Lozoff

5:00 pm – 5:15 pm

Crystal Ballroom

MAEO Election Results

Adjournment

6:00 pm – 7: 30 pm

Grand Ballroom

Chesapeake Dinner Buffet

Must Display MAEO Name Badge

Door Prizes

8:00 pm – 11:00 pm

Grand Ballroom

It's, Like, Totally 80's!! – Dress to Impress!!

Cash Bar, Music, Dancing, Karaoke, Contests and More!

Friday, March 16, 2018

Breakfast on Your Own

9:30 am

Conference Room 4

MAEO Board of Directors' Meeting

Welcome New Board Members

11:00 am

Hotel Check Out



Board of Directors

David Garreis, President (Anne Arundel County)
Alysoun McLaughlin, Vice President (Montgomery County)
Ruie Marie Lavoie, Secretary (Baltimore County)
Danna Archie-Williams, Treasurer (Baltimore County)
Alisha Alexander, Board Member (Prince George's County)
Gail Hatfield, Board Member (Calvert County)
Armstead B. Jones, Sr., Board Member (Baltimore City)
Mary-Frances Vavra-Alcoser, Board Member (Baltimore County)
Gilberto Zelaya, Board Member (Montgomery County)

A very special thank you is extended to our Hosts!



Baltimore City Board of Elections

Worcester County Board of Elections

